**The Nisbet Trust** Reg Charity No: 1143496

**Grant Application Form**

Please read our guidelines carefully before you apply. If you are applying for core costs your answers to Section 2 should refer to your whole organisation. If you are applying for a project your answers to Section 2 should refer to the project.

The completed application form should be sent with enclosures by email to admin@nisbettrust.co.uk

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| --- |
| Section 1  |
| Date of Application |
|  |
| The full legal name of your organisation |
|  |
| Name by which your organisation is commonly known, if not the same as above |
|  |
| Type of organisation? (indicate all that apply and complete relevant details) |
| Charity  | Registered Charity Number  | Date Registered |
| Yes/No  |  |  |
| Community Interest Company | Company Number  | Date Registered |
| Yes/No |  |  |
| Other status |
|  |
| Main contact (the person we should write to and the contact details we should use) |
| Title and Name  |  |
| Role within organisation |  |
| Address  |  |
| Post code  |  |
| Telephone  |  |
| Email  |  |
| Website (if available) |  |
| Social Media (if available) |  |
|  |
| Please provide a brief description of your organisation’s work (maximum 150 words). |
|  |
| Number of staff: Full Time |  |
| Number of staff: Part Time |  |
| Number of volunteers  |  |
| Summary of last year of accounts  |
| Year end date (DD/MM/YY) |  |
| Income | Expenditure  | Total Liquid Reserves |
| £ | £ | £ |
| Please summarise the key sources of income for your organisation (maximum 150 words)  |
|  |
| Section 2 – About the project or activity for which you are applying for funding. |
| Project Title: Please give a brief description of the work for which you are requesting funding (maximum 25 words)  |
|   |
| What is the total amount of money you are requesting? |
|  |
| Over what period will the grant be spent? (Applications for three years are acceptable) |
|  |
| Are you asking us to fund new or existing work?  |
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| If you are asking us to fund existing work, please tell us how it is currently funded. (maximum 150 words) |
|  |
| Please describe the work you would like us to fund (maximum 300 words) |
|  |
| How do you know this work is needed? (maximum 150 words) |
|  |
| What will be the impact of the work? (maximum 150 words) |
|  |
| How will you determine whether the project is successful? (maximum 150 words) |
|  |
| If you are applying for part-funding, what steps are being taken to raise the balance? (maximum 150 words) |
|  |
| Is there anything else you would like to tell us about your organisation or your request for funding? (maximum 250 words) |
|  |
| Budget – Please insert your project budget and/or organisation budget below (see guidance to check which we need) |
|  |
|  |
| Please send us your completed form with: * Your most recent published accounts – only if they are not available from the Charity Commission website
* The relevant budget document(s) if not included above

Please name your documents with your organisation name, month and year Eg: *ABC Charity Application Form March 2018, ABC Charity Budget March 2018*Total size of attachments must not exceed 8mb with any email.  |